



# Parent Information Packet 2015

**June 15-August 14  
@ McBean Pavilion  
9am-3:30pm**

**Extend the Fun:  
7:30-9am - Super Starter  
3:30-5:30pm - Fun Finale**

Come discover Camp Lincoln! Meet new friends, enjoy action packed games, dynamic arts and crafts projects, yummy cooking projects, sports, science projects, and awesome field trips.



## Camp Hours

9am-3:30pm Monday-Friday

*Extend the Fun:*

7:30-9am Super Starter

3:30-5:30pm Fun Finale

## What we do

Camp Lincoln is committed to providing a fun, safe, age-appropriate recreation enrichment program, which encourages social development, provides diverse experiences, and promotes health and wellness.

## General Day

Every day we meet in the McBean Park BBQ area next to the Pavilion where staff greet the camper and immediately begin introductory activities. At start time the children are broken into activity groups based on age or grade and go off to different parts of the park for activities until snack time. At this point, we all meet back in the BBQ area for a snack break. After snack time, it's back to activities until it's time to go home! Please note this is a general schedule and changes may be made as needed. For Extend the Fun hours, the whole camp will be grouped together to participate in activities.

## Cost

Camp Lincoln: \$125 per week

Super Starter: \$20 per week

Fun Fiale: \$25 per week

The fee includes planned, supervised recreational activities, swim days, arts and crafts, field trips, and transportation. Must be enrolled in the Camp Lincoln program to register for the Extend the Fun care. There are scholarships available for those who qualify and the application form is available at the Recreation Department office located at 2010 1st Street.

## Payment Plans

Payment plan for individuals who will be signing up for camps are now being accepted. In order to qualify a credit card needs to be on file and it will get charged automatically. The card will be charged in 4 easy payments. Please contact Amy Gregory at 434-3220 or stop by the Recreation Department if you would like to take advantage of our payment plans.

## Staff

The City of Lincoln Camp Lincoln program employs responsible, energetic, knowledgeable, caring and committed staff. When we select our staff we give high priority to applicants with the best ability to contribute to our campers' positive camp experience. In addition to having the necessary qualifications and experiences, they are screened through confidential references. All staff are CPR and first aid certified to ensure the proper care in case of an injury or emergency.

## Registration

Registration remains open until spots are filled. Camp Lincoln is an nine week program and you can register by the week, allowing you to pick the week(s) that fits your schedule best. Registration is on a first-come, first-serve basis. A spot at camp is reserved only with full payment or a payment plan is in place for registration fees - we cannot hold a spot. Camp Lincoln may fill to capacity each week, so we recommend that you register early. You can register by going online to our website at [www.lincolnrec.net](http://www.lincolnrec.net) or by visiting the Recreation Department located at 2010 First Street.

## Late Pick Up Policy

A "late pick-up" occurs when any child has not been picked up from Camp Lincoln by the ending of their registered time (3:30pm for Camp Lincoln and 5:30pm for Camp Lincoln Fun Finale). The following policy and fees will be applied to all late pickups.

Late pick-up fees are due and payable at the time of pick-up. If payment cannot be made on the day of the late pick-up, then the child may not return to the program until the late fee is paid. If more than two (2) late pick-ups occur, the child may be dismissed from the program.

Fees: 15 minutes past registered ending time = \$5.00 per child;  
30 minutes past registered ending time = \$10.00 per child

When a child has not been picked-up within 30 minutes of closing time (5:30pm) by any of the authorized pick-up persons, and staff has not been able to reach any of these persons, the Lincoln Police Department will be notified. Law enforcement will respond, and the police will take the child into custody.



## Refund Policy

Refunds will be processed only if written requests are submitted to the Recreation Department prior to the start of the Camp Lincoln program.

## Attendance

The Camp Lincoln program is designed on a drop-in basis. We encourage you to take advantage of all the programmed times. Registration fees are not pro-rated for any reason, including illness, family vacations, etc. We do require parents to sign children in or out.

If someone other than a parent or person listed on the registration materials is picking up your child, or if your child must leave the program early, please notify the site coordinator in writing at least 24 hours in advance.

## Water Games

Water Games are frequently played at camp and there will not be advance notices of these water games to parents. If you do not wish your child to participate in these activities, please let the Camp Lincoln Coordinators know and we will have your child sit out of that activity. Children are, of course, given the option as to whether or not they want to play or get wet. Water games may include water balloon activities, sprinklers, sponge toss, etc.

## Attire

Our program includes lots of fun activities that your child will enjoy more if he or she has appropriate clothing. Children should wear clothes that are comfortable and allow for physical activity, both indoors and out. Tennis shoes or closed-toed shoes are a MUST! No sandals or flip flops. Sandals or flip flops may be worn to and from the pool on designated swim days.

## Swim Days

Every Wednesday and Friday between 2-3:15pm will be spent at McBean Memorial Pool. Campers will still check out in the BBQ area! Most swim days are full of sunny weather so please make sure your camper has sunscreen so extra can be applied. Hats and extra drinking water are good ideas as well. Swim days are organized in a "free swim" style. Lifeguards are on duty, but swim lessons are not provided during camp hours. If you are interested in swim lessons you may register online by viewing our website at [www.lincolnrec.net](http://www.lincolnrec.net) and click on the "Register Online". If your child is not a strong swimmer please let us know so we can make sure he/she stays in the shallow end of the pool or the spray park. Please note: life preservers, water wings, and other inflatable items are not allowed in the pool.

**Pool information:** The shallow end of the pool is 3 1/2 feet deep. If your child is a non-swimmer and is shorter than four feet, they may not be able to enter the pool because their head will be under water. Instead they will be able to utilize the "wet play" area. These great water features are located on the pool deck and are fun and interactive and will keep kids cool while having a great time.

## Drop off/Pick Up

When dropping off or picking up your child from Camp Lincoln, please park in the parking lot and come to the BBQ area to pick up your child. Campers will remain in the BBQ area until they are picked up or excused to walk home. Please do not let your vehicle sit (with or without you in it) in the drive area as this blocks other vehicles and creates frustrating traffic jams.

## Transportation

Day camp participants can get to camp in the way that is most suitable for the child and for the parents, including walking, riding bikes, being dropped off or by utilizing the Lincoln Transit System. Prior to the start of camp, please review safe behavior with your child regarding how he/she is getting to camp. Please contact the Public Services Department at 434-2450 or visit the city web site at [www.ci.lincoln.ca.us](http://www.ci.lincoln.ca.us) for bus schedules.



## Lost and Found

In order to prevent your child's belongings from getting buried in our lost and found pile, please make sure you label all items your child brings to camp, i.e. lunch boxes, helmets, towels, etc. At the end of the summer program recreation staff will attempt to return items to their rightful owners. All remaining items, and those items not marked with a name, will be sent to a local charity. It is recommended that campers not bring any expensive toys such as an ipod, gameboys etc. to camp as the City of Lincoln and Camp Lincoln staff will not be responsible or liable for the loss or damage of any personal items.

## Behavior

Our day camp is active and camp is more fun when campers fully participate in all daily activities. Because we have planned for campers to participate in the majority of activities, we do not have staff to watch those children who choose not to participate in group activities. If a camper consistently chooses not to participate in the camp the Coordinator will discuss with parents whether future participation in the camp program is right for the child.

All campers are expected to comply with staff direction as well as treat themselves, staff, fellow campers and guests with respect. Positive reinforcement and redirection will be used whenever possible. When dealing with inappropriate or unacceptable behavior, staff members will evaluate the problem with the child in order to find a better manner of behavior and/or a different way of handling the situation. The camper will be given time away from other participants so that he/she may gain self-control. Once the issue has been resolved, the child will be able to rejoin the group and activities.

*continued...*

If the problem is not resolved, the site coordinator will contact the parent/guardian to discuss the situation. If the problem persists, the parent/guardian will be notified and the child must be picked-up within one hour. A discipline report will be placed on file. A continuation of the problem will result in dismissal from the program. For the good of the program the site coordinator has the right to dismiss a child from the program who willfully disobeys camp rules or whose behavior towards others is deemed unacceptable. Campers may be dismissed from the program for physically abusing or harassing another participant or staff member, leaving camp without permission, repeated use of inappropriate, or racial or abusive language. Children dismissed from the program for any reason may not be re-admitted for the remainder of the program and a refund of fees paid will not be given. It is hoped that parents and campers understand and support this position.

## Drugs, Alcohol, Tobacco Products

Possession of any drugs, drug paraphernalia, alcohol or tobacco products by a camper are prohibited and are cause for immediate notification of parents and dismissal from camp without notification without a refund. A camper dismissed for possession of these items will not be readmitted to Camp Lincoln and may be reported to the local authorities.

## Medication

Staff is not allowed to administer medication to a camper. This includes aspirin, inhalers and bee sting kits. If your child requires medication during the camp day, please talk with the camp coordinator to arrange for yourself or your designee to come administer the medication. This program is designed to offer activities in an outdoor as well as an indoor setting where children can be physically active. Due to the structure of the program, campers must be healthy enough to physically participate in the daily flow of activities.

## Illness

If your child becomes ill or has a serious injury you will be contacted and you (or your designee) will need to pick up your child within an hour. Children are not allowed at Camp Lincoln with a fever, diarrhea, vomiting, pink eye, head lice, or any other communicable disease. They must be free from symptoms for 24 hours before they can be admitted back into the program. A doctor's clearance may be required for admittance to the program.



## Children with Special Needs

If your child has special needs please feel free to contact the Recreation Department to discuss these needs. Please provide any information during registration form you think the staff at camp should know. Our ultimate goal is to provide a quality experience for all children. The more information we have regarding the needs of your child, the better prepared we will be to serve your child.

## Healthy Snack/Lunch

Participants will need to bring a sack lunch, snacks, and a water bottle from home each day unless indicated otherwise. Please do not bring anything that will need to be refrigerated or heated. There will also be a mid-morning and afternoon snack break. Water fountains are available on site.

To decrease the amount of unhealthy snacks purchased during pool/swim time, we will only be allowing children to purchase two (2) snacks at the pool concessions. Those who wish to purchase at the pool concession will go up with a staff person during the swim break period at 2:50pm.

## Field Trips

We have put together field trips that are fun and age appropriate for your child. Participants and staff will travel by school bus to the field trip locations. Field trips will be during camp times unless otherwise noted. Please be sure to check your Weekly Update flyer for departure times. Field trip fees are included in the camp registration fee, children are automatically signed up for the weekly field trip. Our behavior policy is in effect at all locations. Campers will need to abide by the field trip location's rules and regulations as well. Failure to do so may prohibit future participation on trips.



# Camp Weeks

## Highlights

### **Week 1 • 6/15-6/19**

#### **Under the Big Top**

Wed/Fri- McBean Pool  
Thurs- Wacky Tacky

### **Week 2 • 6/22-6/26**

#### **Sports Mania**

Wed/Fri- McBean Pool  
Thurs- Skyzone

### **Week 3 • 6/29-7/2**

#### **Into the Wild**

Wed- McBean Pool  
Thurs- Lasercraze

### **Week 4 • 7/6-7/10**

#### **Blast from the Past**

Wed/Fri- McBean Pool  
Thurs- John's Incredible Pizza

### **Week 5 • 7/13-7/17**

#### **Summer Splash**

Wed/Fri- McBean Pool  
Thurs- Skatetown

### **Week 6 • 7/20-7/24**

#### **Astro Adventure**

Wed/Fri- McBean Pool  
Thurs- The Discovery Museum

### **Week 7 • 7/27-7/31**

#### **Superhero**

Wed/Fri- McBean Pool  
Thurs- BounceU

### **Week 8 • 8/3-8/7**

#### **Camp Cool Down**

Wed/Fri- McBean Pool  
Thurs- Strikes

### **Week 9 • 8/10-8/14**

#### **Best Week Ever**

Wed/Fri- McBean Pool  
Thurs- Funderland

